

**GALATAPORT İSTANBUL LİMAN İŞLETMECİLİĞİ VE YATIRIMLARI A.Ş.**  
**DATA SUBJECT APPLICATION FORM**

**Application Method**

Pursuant to Article 13 of the Personal Data Protection Law No. 6698 (“**Law No. 6698**”) and Article 5 of the “Communique on the Procedures and Principles of Application to the Data Controller” (“**Communique**”) published in the Official Gazette dated March 10, 2018, and numbered 30356; real persons whose personal data are processed (“**Data Subject**”) must submit their requests regarding their rights listed in Article 11 of Law No. 6698 to Galataport İstanbul Liman İşletmeciliği ve Yatırımları A.Ş., acting as the Data Controller, using one of the methods specified below.

Without prejudice to other methods determined by the Personal Data Protection Board (“**Board**”), the application methods designated by Galataport for the Data Subject are as follows. Accordingly, the Data Subject may apply by:

- Sending an e-mail to [KVKK@galataportistanbul.com](mailto:KVKK@galataportistanbul.com) via a qualified electronic signature or through an e-mail address previously notified to and registered in the system of Galataport,
- Sending an e-mail to the Turkish Registered Electronic Mail (KEP) address of Galataport ([galataportistanbul@hs03.kep.tr](mailto:galataportistanbul@hs03.kep.tr)) using their personal KEP address,
- Applying in person at the address “Kılıçali Paşa Mahallesi, Meclis-i Mebusan Caddesi No:8 İç Kapı No:102, 34433 Beyoğlu/İstanbul” with this form, completed and signed in handwriting, or
- Submitting the application via a Notary Public to the address “Kılıçali Paşa Mahallesi, Meclis-i Mebusan Caddesi No:8 İç Kapı No:102, 34433 Beyoğlu/İstanbul”.

Applications submitted to Galataport through one of the aforementioned methods will be concluded free of charge as soon as possible and within thirty (30) days at the latest, depending on the nature of the request. The response shall be notified to the Data Subject in writing or electronically. However, if the request incurs an additional cost, the Data Controller may request a fee in accordance with the Communique published by the Board, as follows:

- 1,00-TL (One Turkish Lira) for each page exceeding ten pages,
- If the response is provided via a recording medium such as a CD or flash drive, a fee not exceeding the cost of the recording medium.

*This application form has been designed to identify your relationship with Galataport, to accurately determine your personal data processed by Galataport, if any, and to respond to your application correctly and within the legal timeframe. To eliminate legal risks arising from unlawful or unfair data sharing and to ensure the security of your personal data, Galataport reserves the right to request additional documents and information (copy of ID card or driver’s license, etc.) for identification and authorization. Galataport accepts no responsibility for requests resulting from inaccurate/outdated information or unauthorized applications. Your personal data shared in this form shall be processed solely for evaluating and concluding your request under Law No. 6698, managing the relevant process, and contacting you for these purposes. Your request may be transferred to our legal counsel, business partners, and service providers offering complaint management, quality control, auditing, and risk analysis services, as well as legally authorized public institutions and private entities, depending on the nature of the request.*

## APPLICATION FORM

### I. Contact Information of the Data Subject:

**Name and Surname:**

**Turkish ID Number:**

**Telephone Number:**

**Turkish Registered Electronic Mail (KEP) or  
e-mail Address:**

(If you wish to receive the response electronically)

**Address:**

(If you wish to receive the response via post)

### II. Description of the Relationship with Galataport:

(e.g., Job Candidate, Supplier, Visitor, etc.)

### III. Request of the Data Subject under Law No. 6698:

### IV. Declaration and Signature

I hereby request that my application made pursuant to Law No. 6698 be concluded within the framework specified above, and I accept, declare, and undertake that the information and documents provided in this form are accurate, up-to-date, and belong to me.

**Name and Surname :**

**Date :**

**Signature :**